

# School Strategic Overview – 3.Property

## 3. Property

Goal 3: To provide and maintain school property to meet the needs of the school.

# Strategic Plan 2015 – 2017

## Property

|  | 2015  | 2016   | 2017  |
|--|---|--|---|
| <p><b>Goal 3: To provide and maintain school property to meet the needs of the school.</b></p> | <ul style="list-style-type: none"> <li>Provide effective management of school property. (BOG Committee and Caretaker, inventory, property maintenance schedule created &amp; reviewed regularly)</li> <li>Ensure that all school property is fit for it's purpose. (Focus: Rebuild R5 &amp; 6 , Container Shed, Upgrade R7, Aircon Library, Lighting Rooms 4 to 1)</li> <li>Ensure school property is responsive to school roll changes. (Focus: Old R5 &amp; 6 becomes multipurpose space, furniture for R7)</li> <li>To improve the aesthetic appearance of the school buildings and playground equipment. (Focus: Colour to buildings, playground, gardens)</li> </ul> | <ul style="list-style-type: none"> <li>Provide effective management of school property. (BOG Committee and Caretaker, inventory, property maintenance schedule created &amp; reviewed regularly)</li> <li>Ensure that all school property is fit for it's purpose. (Focus: Library Upgrade, LS Room, sick bay, classroom storage and presentation/ display resources)</li> <li>Ensure school property is responsive to school roll changes. (Focus: Hard Court area, climbing wall &amp; playground upgrade, senior swings)</li> <li>To improve the aesthetic appearance of the school buildings and playground equipment. (Focus: Gardens, school signage)</li> </ul> | <ul style="list-style-type: none"> <li>Provide effective management of school property. (BOG Committee and Caretaker, inventory, property maintenance schedule created &amp; reviewed regularly)</li> <li>Ensure that all school property is fit for it's purpose.</li> <li>Ensure school property is responsive to school roll changes.</li> </ul> <p>Projects: School Van, Swimming Pool,</p> |

# Annual Plan 2015 – 3. Property

**Goal 3: To provide and maintain school property to meet the needs of the school. (Property Committee (PC) Eddie Drollett, Craig Bennett, Dave Furnell, Principal) Page 1**

| Goal 3 Strategic Aim  | Expected Outcomes  | Specific Actions   | Responsibility                              | Resources  | Timeframe              | Status                 |
|---|--|--|---|--|------------------------|------------------------|
| <ul style="list-style-type: none"> <li>Provide effective management of school property. (BOG Property Committee and Caretaker, inventory, property maintenance schedule created and reviewed regularly)</li> <li>Ensure that all school property is fit for it's purpose. (Focus: Rebuild R5 &amp; 6 , Container Shed Upgrade R7, Air-con Library)</li> </ul> | <ul style="list-style-type: none"> <li>Property maintenance and upgrades are well managed and within budget.</li> <li>Equipment is safe to use.</li> <li>Property requirements and programme align with school teaching and learning strategic plan for creating modern safe learning environments.</li> </ul> | <ul style="list-style-type: none"> <li>Elect Property Committee at AGM</li> <li>Property Committee to undertake a full property inspection , updating inventory records, identifying and prioritising maintenance for the year.</li> <li>Submit maintenance and property plan to Treasurer and principal for confirmation of budget allocation and funding.</li> <li>Present final annual proposal to BOG for approval.</li> </ul> | BOG<br>Property Committee (PC)              |  | Term 1<br>Start Term 2 | Completed<br>Completed |
|   |  | <p><b>Rooms 5 &amp; 6:</b></p> <ul style="list-style-type: none"> <li>Have plans and specifications drafted for public tender process</li> <li>Tender process goes public</li> <li>Work commences with successful construction company</li> <li>Shift LS Room</li> <li>Relocate R5 &amp; 6</li> </ul>  | Property Committee (PC)                     | \$120,000 Grass Roots Grant<br><br>\$30,000 BOG Funds      | End Term 2             |                        |
|   |  | <p><b>Container Replacement:</b></p> <ul style="list-style-type: none"> <li>Place rubbish in container to be removed (Danny &amp; Simon).</li> <li>CIGT to remove old container</li> <li>CIGT to relocate new blue container</li> <li>Empty blue container for caretaker and PE to share</li> </ul>  | Eddie, Jessie & PC<br><br>Bill for new roof | \$500??<br><br>\$1900 for blue container already purchased | Week 8<br>Term 2       |                        |

*Outcomes, evidence & reflection Term 4, 2015:*

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# Annual Plan 2015 – 3. Property

**Goal 3: To provide and maintain school property to meet the needs of the school. (Property Committee (PC) Eddie Drollett, Craig Bennett, Dave Furnell, Principal) Page 2**

| Goal 3 Strategic Aim   | Expected Outcomes  | Specific Actions   | Responsibility                 | Resources       | Timeframe                                | Status |
|--|--|--|--------------------------------|-----------------|--|--------|
| <ul style="list-style-type: none"> <li>Ensure that all school property is fit for it's purpose. (Focus: Rebuild R5 &amp; 6 , Container Shed Upgrade R7, Aircon Library, Lighting Rooms 4 to 1,)</li> </ul> | <ul style="list-style-type: none"> <li>Property requirements and programme align with school teaching and learning strategic plan for creating modern safe learning environments.</li> </ul> | <b>Upgrade Room 7:</b> <ul style="list-style-type: none"> <li>Polish concrete floor</li> <li>Paint</li> <li>Storage &amp; shelving</li> <li>Flashings for windows required</li> </ul>  | BOG<br>Property Committee (PC) | \$3,000 (guess) | Start Term 2 holidays                    |        |
|  |  | <b>Library Ventilation:</b> <ul style="list-style-type: none"> <li>See if aircon can be fixed for fan and cooling</li> <li>If not possible fix wall fans</li> <li>Price opening windows for library</li> </ul>   | Eddie                          | \$1200          | End Term 2                               |        |
|  |  | <b>Lighting Upgrades R2 to 4:</b><br>Very dark on wet days inside rooms <ul style="list-style-type: none"> <li>Room 2 needs 4 new lights</li> <li>Room 3 needs 4 new lights</li> <li>Room 4 needs 2 new bulbs</li> <li>Room 1 needs 2 new bulbs</li> </ul> | Simon                          | \$800           | Open depending on funds - a low priority |        |

*Outcomes, evidence & reflection Term 4, 2015:*

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# Annual Plan 2015 – 3. Property

**Goal 3: To provide and maintain school property to meet the needs of the school. (Property Committee (PC) Eddie Drollett, Craig Bennett, Dave Furnell, Principal) Page 3**

| Goal 3 Strategic Aim  | Expected Outcomes   | Specific Actions   | Responsibility      | Resources                     | Timeframe       | Status |
|---|---|--|---------------------|-------------------------------|-----------------|--------|
| <ul style="list-style-type: none"> <li>Ensure school property is responsive to school roll changes. (Focus: Old R5 &amp; 6 becomes multipurpose space, furniture for R7)</li> </ul>       | <ul style="list-style-type: none"> <li>The school has capacity to meet changing school roll.</li> </ul> | <p><b>Old R5 &amp; 6 Relocation:</b></p> <ul style="list-style-type: none"> <li>Establish boundary for relocation</li> <li>Shift Learning Support Building</li> <li>Relocate R5 &amp; 6</li> <li>Connect power</li> <li>Save old furniture for that space</li> <li>Potential hall, withdrawal room or Culture and Performance space</li> </ul> | Property Committee  | See upgrade funds from Page 1 | Term 2 holidays |        |
|   |   | <p><b>New Furniture Room 7:</b></p> <ul style="list-style-type: none"> <li>Price 25 desks and chairs</li> <li>Price 4 tables &amp; 8 chairs for bigger students</li> <li>Include replacement chairs for R2</li> </ul>  | Simon               | \$TBC                         | Mid year        |        |
| <ul style="list-style-type: none"> <li>To improve the aesthetic appearance of the school buildings and playground equipment. (Focus: Colour to buildings, gardens, hard court)</li> </ul> | <ul style="list-style-type: none"> <li>School environment is clean, attractive and vibrant.</li> </ul>  | <ul style="list-style-type: none"> <li>Develop a plan to beautify and paint the school.</li> </ul>   | Property Committee  | Painter quote                 | Term 3          |        |
|   |   | <ul style="list-style-type: none"> <li>Improve gardens and plants</li> </ul>   | Caretaker Danny     | Time & cuttings               | Ongoing         |        |
|   |   | <ul style="list-style-type: none"> <li>Look at potential hard court space</li> </ul>   | Craig               | TBC                           | Term 3          |        |
|   |   | <ul style="list-style-type: none"> <li>Buildings and surfaces water blasted</li> </ul>   | Caretaker Danny     | \$150 for petrol              | Each holiday    |        |
|   |   | <ul style="list-style-type: none"> <li>Put kikau roof on playground</li> </ul>   | Eddie, Bill & Danny | Kikau & Bills time            | 2015            |        |

*Outcomes, evidence & reflection in Term 4, 2015:*